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**EMPLOYEE**

**SPECIFICATION**

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| **Directorate: ENVIRONMENT AND PROPERTY** | **Section: ENGINEERING** |
| **Post:** EPEN01002 | **Designation: TECHNICAL OFFICER** | **Grade: 8** |

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| **Qualification:** |
| **E D****D** | **A good standard of general education, including GCSE Maths and English to Grade C/4 or equivalent Appropriate Construction/Civil Engineering-related qualification – BTEC, HND, HNC or equivalent****Membership of a relevant professional institute/institution – e.g. ICE (Institution of Civil Engineers)** |
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| **Knowledge/Skills/Abilities:** |
| **E** | **Good communication skills****Knowledge of Health & Safety legislation****General Civil Engineering/Construction knowledge****Ability to use computers (****e.g. Word, spreadsheets & databases)****Ability to supervise staff and develop rapport with other team members****Ability to make effective use of resources and to plan and prioritise workload on both reactive and planned projects****Knowledge of the maintenance of highway infrastructure/street furniture** **Knowledge of procurement, tendering and contract management****Knowledge of budget management and preparation** |
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| **Experience:** |
| **D****D****D****D****D****D****D****D****D** | **Experience in the supervision of contractors****Experience in construction project management, including the commissioning of contractors & suppliers****Experience of minor highway related design schemes****Experience of implementing Health and Safety Law****Experience in Traffic Regulation Orders****Experience of working with Utilities and statutory bodies****Experience in managing resources within the field of Engineering****Experience of finance/budgetary control and project based reporting****Experience of investigating flooding issues** |
| **Special Requirements:** |
| **E** | **Full driving licence** |
| **D** | **Available for call-outs in emergency situations** |
| **D** | **Available for occasional evening and weekend duties**  |
|  | ED | EssentialDesirable | Date Produced: April 2025 |